



مجلس رجال أعمال السفر والسياحة (اتان)

TRAVEL AND TOURISM AGENCIES COUNCIL (ATTAC)

رخصة دائرة التنمية الاقتصادية رقم : ١١٦٣٤٨٤ عضوية غرفة تجارة وصناعة أبوظبي رقم ٤٣٩٧٩٤

Established Thru Directive of Department of Economic Development No. 1163484 and Abu Dhabi Chamber of Commerce and Industry No. 439794

REGISTRATION REQUIREMENTS

The following requirements are needed:-

1. Minimum office size 50 sqm.
2. Outdoor signboard / Interiors.
3. Minimum 3 staff (Diploma and Experience)
4. GDS
5. Security arrangements (Door Locks, Safe Minimum 150 Kg).
6. Trade license.
7. Subscription Fees: the annual subscription fees for the active membership shall be as follows:

The application fees for the first year shall be only Dhs. 1,000/- in addition to the normal annual subscription fees for:

1- General Sales Agents:

a) Abu Dhabi city

- Head office Dhs. 10,000/- per annum.
- Dhs. 2,000/- per annum for each sales branch of the agency.

b) Al Ain city

- Dhs. 5,000/- per annum for Abu Dhabi travel office branch or a head office in Al Ain.
- Dhs. 1,500/- per annum for each sales branch of the agency.

2- Travel office other than the general agents:

c) Abu Dhabi city

- Dhs. 3,000/- per annum for a head office.
- Dhs. 1,000/- per annum for each sales branch of the agency.

d) Al Ain city

- Dhs. 2,000/- per annum for a branch travel office in Abu Dhabi or a head office in Al Ain.
- Dhs. 1,000/- per annum for each sales branch of the agency.





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REGISTRATION FORM

MEMBERSHIP NO.: _____

(Please use typed block letters)

1. LEGAL NAME OF AGENCY _____
2. FULL NAME OF OWNER _____ MOBILE _____
FULL NAME OF G.M. OR MANAGER _____ MOBILE _____
3. ESTABLISHMENT DATE (YEAR) _____ NO.OF BRANCHES _____
4. LEGAL STATUS : SOLE PROPRIETORSHIP PARTNERSHIP
 WITH LIMITED LIABILITY OTHER (SPECIFY) _____
5. ATTACHMENTS : **TRADE LICENSE**
(PLEASE ATTACH ONE COPY)
6. FULL OFFICE ADDRESS: _____
(PER LOCATION IF MORE THAN ONE)
P.O. BOX: _____
[O] TOTAL AREA (IN M2) : _____ [] GROUND FLOOR [] MEZZANINE OR IN FLOORS

TELEPHONE NUMBER[S]: [] ABU DHABI _____ AL AIN _____
[] FAX _____
E - MAIL : _____
7. GDS : GALILEO SABRE AMADUES WORLD SPAN
8. NUMBER OF STAFF : _____
9. AGENCY STATUS : GSA I.A.T.A. NON – I.A.T.A.
 INBOUND & OUTBOUND OUTBOUND ONLY
10. I.A.T.A. NUMERIC CODE: _____ [IF APPLICABLE]

The undersigned certifies that the information given here above accompanied by any other attachment [s] is true and accurate for which he/she takes full responsibility, and is hereby authorized by the organization identified under POINT NO.1 to handle any given situation legal or otherwise, including statements contained in this official membership registration. Furthermore, the undersigned while representing the above mentioned agency, specifically acknowledges all the by-laws and ruling, present and future, as established by Travel & Tourism Agencies Council with recognition of its authority in implementing all the said rules for the benefit of the entire Council in the emirate of Abu Dhabi.

Name of Authorized official: _____ Signature & Company stamp : _____ Place and Date : _____





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Agency Name:

إسم الوكالة:

DECLARATION

إقرار

I the undersigned on behalf of the above-mentioned agency agree for the following:-

Nil Discount policy: No direct or indirect (Gifts, voucher, promotion.....etc.) discount on travel Tickets shall be given by us in the Emirate of Abu Dhabi.

CROSS BORDER SALES AND DISCOUNTS: No import or purchase of travel Tickets from other Emirates for airlines who have their sole offices or General Sales Agents in Abu Dhabi Emirate.

Ticket Purchasing: We will deal with airlines or GSA's offices only when purchasing airline tickets and avoid from buying such tickets from other travel agencies IATA or Non IATA.

ATTAC annual fees: paying on time the annual ATTAC fees

OBLIGATION

This document is the basis of our commitment in agreement with Travel & Tourism Agencies Council and in the event of any malpractice by our agency; we will accept any decision taken by ATTAC in accordance with ATTAC By-Laws.

AGREED AND SIGNED BY:

Name:

(Owner or appointed delegate)

Title:

Signature:

Date/ Company Stamp:

أنا الموقع أدناه عن الوكالة المذكورة أعلاه أوافق على التالي:-

سياسة عدم إعطاء خصومات: الإمتناع عن إعطاء أي نوع من التخفيضات المباشر أو غير مباشرة (هدايا، كوبونات، عروض دعائية..... إلخ) على تذاكر السفر في إمارة أبو ظبي

مبيعات عبر الحدود خارج السوق المحلي: الإمتناع من جلب أو شراء أي تذاكر سفر من الإمارات الأخرى لخطوط الطيران التي لديها مكاتب طيران مستقلة أو وكيل عام في أبو ظبي.

شراء التذاكر: نتعهد بأن نتعامل مع شركات الطيران أو الوكلاء العامون فقط بما يخص بشراء تذاكر وأن نمتنع عن شراء تذاكر السفر مكاتب السفر الأخرى الأياتا أو غير الأياتا.

رسوم مجلس رجال أعمال السفر والسياحة: دفع الرسوم السنوية للمجلس بدون أي تأخير.

تعهد

إن هذه الوثيقة هي تعهدنا الأساسي بالإتفاق مع مجلس رجال أعمال السفر والسياحة وفي حال مخالفة قانون المجلس من قبل وكالتنا فإننا سوف نقبل أي قرار متخذ من قبل المجلس كما هو مبين في القوانين والنظام الداخلي للجنة.

موافق عليه وموقع من قبل:

الاسم:

(المالك أو المندوب المخول)

المنصب:

الإمضاء:

التاريخ/ ختم الشركة: